

Zoom user guide for corporate prayer meeting at TTMC:

- 1.** Please key in the meeting ID, followed by password, and wait for admission by the meeting host.
- 2.** Please identify yourselves (set your preferred identifiable user name, and not phone models). We regret to inform that the meeting host might remove any unidentifiable participants after failing to prompt them to reveal themselves.
- 3.** Upon entry, do on the video and microphone for host(s) to welcome you. Once meeting started, please ensure that your microphone is muted (sing with muted microphone too) and only un-mute when you need to or are asked to say something.
- 4.** Attend the online prayer meeting on time or early as host might be busy once the meeting is started and you might be kept waiting.
- 5.** Upon entry you are welcome to share personal prayer requests by sending a private chat to the host or to your small group or care group leaders. However, once the prayer meeting is started, please refrain from sharing chats publicly as this could be distracting.
- 6.** For security reasons, meeting ID and PW be provided to TTMC ministries chat groups and your Small group leaders.
- 7.** Should you need further assistance on how to use Zoom on a desktop PC or mobile phone, please refer to this video guide:
<http://ttmc.org.my/a-brief-beginners-guide-for-zoom-participants/>
- 8.** Should you need further help on how to use Zoom, please give us a ring at 082 5050 400 and talk to Sister Abigail Yong (1 to 4 pm).